

MEETING MINUTES
VENTURA COUNTY PARKS ADVISORY COMMISSION (PAC)
Regular Meeting

Hall of Administration, Atlantic Conference Room
800 South Victoria Avenue, Ventura
Monday, November 10, 2008
3:00 p.m.

1. **CALL TO ORDER**

Proceedings called to order at 3:00 p.m.

2. **ROLL CALL**

Commissioners: Paul Nicholson, Paul Rockenstein, Harvey Paskowitz
Bob Purdum, Barbara Kennedy

Staff: Ron Van Dyck, Theresa Lubin, Pam Gallo

Guests: Rona LeDoux

3. **APPROVAL OF MINUTES**

Paskowitz presides as Chair. Minutes of September 8, 2008 were approved with minor typographical changes. Motion to approve made by Rockenstein, seconded by Nicholson.

4. **PUBLIC COMMENTS**

None

5. **OLD BUSINESS**

PAC meeting schedule was first discussed at the September 8, 2008 meeting. Due to a lack of subject matter, Van Dyck recommends that PAC monthly meetings be changed to quarterly meetings. Approval of a quarterly meeting schedule would result in a cost savings for the County Parks Department. Motion to approve made by Rockenstein, seconded by Nicholson.

The PAC meeting schedule for 2009 is as follows:

- January 12, 2009
- April 13, 2009
- July 13, 2009
- October 12, 2009

6. **NEW BUSINESS**

Rincon Parkway Fee Increase: Van Dyck states that increasing the ticket fee in the Limited Parking area on the Rincon Parkway from \$90 to \$175.00 would require an amendment to the County Ordinance itself, which would result in a new ordinance number assignment. Parks' staff is waiting for County Counsel's review of the proposed amendment.

Rent & Fee Schedule: Van Dyck states that there will be no internal rent increases or rate structure changes; however, the Rent & Fee document needs to be reformatted to promote readability. Parks Department staff may not have enough time to perform this task for FY 09-10.

New Online Reservation System: Van Dyck announced that the new online reservation system will be launched hopefully within the next 30 days during the "off" season. Software will be managed "in house" by Parks' staff to reduce costs. An example of the software is available on the Sonoma County Parks Department website. Once the system is operational, we anticipate a decrease in reservation phone calls of approximately 50% and an increase in business of 50% according to statistics.

7. **PARK PROJECT UPDATES**

Lubin states that The Ventura County Gem & Mineral Society (VCGMS) is interested in leasing the vacant house at Camp Comfort. Both the County and the VCGMS would benefit from this alliance. Staff is discussing the details with VCGMS officials.

Lubin reports that construction at Santa Rosa Park should be wrapping up soon, sometime in the middle of December.

8. **COMMISSIONER COMMENTS**

Purdum remarks that the County is doing a better job of handling capital improvements.

Rockenstein inquires about the Oak Park lessee known as the Simi Valley Fliers. Van Dyck states that the Lessee violated the terms of the Lease Agreement by neglecting to obtain permission from the County to hold a fundraiser on County owned land. In addition, the Lessee neglected to obtain a Special Use Permit which is required for this type of event. County staff will interface with the Lessee about this matter.

9. **STAFF COMMENTS**

Van Dyck reports that Supervisor Linda Parks wants to have a ribbon cutting ceremony at Santa Rosa Park, possibly in January 2009. Commissioners will receive invitations once a date has been established.

Van Dyck reports that Supervisor Bennett would like additional signage on the Rincon. Rincon Parkway signage is controlled entirely by Caltrans and staff is waiting for a response from Caltrans.

Van Dyck reports that staff is waiting for the California state team to examine deeds, etc. for the transfer of Camarillo Regional Park. This is a time consuming process and many people are out of the office for the holidays. Transfer should conclude after the first of the year.

Van Dyck reports that the Soule Park Golf Course operator is having financial problems. They cannot meet the capital improvement project schedule outlined in the Management Agreement. Operator has requested that County temporarily reduce the revenue above base rent it receives as a part of the Management Agreement from 15% down to 11% and allow the operator to increase their green fees by \$1.00.

10. **ADJOURNMENT**

Meeting adjourned at 3:55 p.m.