

**VENTURA COUNTY
PARKS ADVISORY COMMISSION
MEETING MINUTES**

January 8, 2007
3:00 p.m.
Atlantic Conference Room

1. CALL TO ORDER

Proceedings called to order at 3:04 p.m. by Chair, Paul Rockenstein

2. ROLL CALL

Roll call taken by Commission Secretary, Michelle J. Smith

Commissioners Present:

Barbara Kennedy, District 1
Paul Nicholson, District 2
Chair, Paul Rockenstein, District 3
Harvey Paskowitz, District 5

Commissioners Absent:

Vacant, District 4

Quorum Present? Yes

Staff Present:

Ron Van Dyck, Deputy Director, General Services Agency
Theresa Lubin, Program Administrator, Parks Department
Pam Gallo, Operations Supervisor, Parks Department
Michelle J. Smith, Commission Secretary

Visitors Present:

Rona LeDoux, Lessee, Kenney Grove Park

3. APPROVAL OF MINUTES

Commissioner Rockenstein moved, seconded by Commissioner Nicholson to approve the November 13, 2006 Parks Advisory Commission (PAC) meeting minutes. *Motion carried.*

4. PUBLIC COMMENTS

NONE

5. OLD BUSINESS

NONE

6. **NEW BUSINESS**

A. **PARKS ADVISORY COMMISSION BY-LAWS**

Mr. Van Dyck states that staff is in the process of revising PAC by-laws. A draft has been produced and should be available for the PAC's consideration prior to the March meeting. Chair Rockenstein asks staff to research closed session procedures and incorporate into revised by-laws.

7. **INFORMATIONAL ITEMS**

A. **PARK BOND PROP 84**

Mr. Van Dyck states that staff reported at the last regular meeting that County would receive some money from Propositions 84 and 1C. A review of proposition language revealed that these are competitive bonds. Staff must submit project applications to the state in order to receive funding. It will be approximately 24 months before the state will have guidelines in place for the Prop 84 Program.

B. **FAR WEST LEASE AGREEMENT – STECKEL PARK**

Mr. Van Dyck states that Supervisor Kathy Long has removed the termination letter from the Board agenda indefinitely. Meetings with counsel are being conducted. Commissioner Paskowitz asks if Far West has made any attempts to correct the issues. Mr. Van Dyck says they have made some effort towards resolving the problems. Supervisor Long has taken a vested interest in this case.

C. **FARIA BEACH PARK**

Mr. Van Dyck announced that the new concessionaire was issued a Health Permit and is now open for business. Campers should be much happier at the beach now.

D. **CAMARILLO REGIONAL PARK**

Pertaining to the transfer of the property to CSUCI, Mr. Van Dyck commented that County received correspondence from the state requesting a copy of the deed and a draft Program of Utilization from CSUCI. The reason for the state's involvement is that County used Park Bond monies to purchase the second parcel of 90 acres. Commissioner Paskowitz asks if County will still be involved after the property is transferred to ensure that all assurances will be kept. Ms. Lubin states that it will be the University's responsibility to account for the program of use after the property is transferred.

E. **PROJECT UPDATES**

Ms. Lubin provides the following updates:

- Camp Comfort renovation is almost complete. Parks staff expects completion within 30 days.
- Foster Park renovation plans are complete.
- Santa Rosa Park plans are moving forward. Will go to city of TO council 1/23/2007.

- Steckel Park is in plan check.
- Tapo Canyon Park should go out to bid in next 2 weeks.

Commissioner Nicholson asks if the bridge will be widened with the roadway at Santa Rosa Park. Ms. Lubin replies that it will not be replaced, as cost would be almost 1 million dollars. In addition, birds are nesting on the bridge, so there could be environmental concerns associated with widening the bridge.

Commissioner Kennedy requests a status of the playground at Oak View. Ms. Lubin says she is working on it now, and if County Purchasing determines that the project needs to go to formal bid, it will take 2 months or more to get the bid out.

8. COMMISSIONER COMMENTS

Commissioner Nicholson is very pleased that Parks Department employees are experienced in their fields. Pam Gallo's operation talents are appreciated and Theresa Lubin has prepared Park projects for many years. The scope of projects are impressive, considering the small number of Parks Department employees. Ron Van Dyck has done a great job right out of the shoot. Both Ron Van Dyck and Paul Grossgold have a good attitude about getting the job done. These are very frustrating jobs, as people don't understand how the Parks Department works with funding and everything. Good Job! Commissioner Kennedy appreciates the "up front" attitude Parks staff has. Everyone knows what's going on. Commissioner Paskowitz likes how this Parks Department operates. Current staff is very good at handling controversial issues that come up. Commissioner Nicholson thanks everyone in the Parks Department. We are off to a great start for 2007!

9. STAFF COMMENTS

Mr. Van Dyck would like to thank Parks staff, the workhorses of the group. The small staff gets alot of work done. Parks Rent & Fee Schedule will go to the Board soon, and will hopefully be approved. We will be considering staffing levels with so many parks coming back on line at the same time.

10. ADJOURNMENT

There being no further business before the Commission, Chair Rockenstein adjourned the meeting at 3:44 p.m.

The next regularly scheduled meeting of the Parks Advisory Commission will be held on March 12, 2007.

*Respectfully Submitted By
Michelle J. Smith
Commission Secretary*