

**VENTURA COUNTY
PARKS ADVISORY COMMISSION
MEETING MINUTES**

November 13, 2006
3:00 p.m.
Atlantic Conference Room

1. CALL TO ORDER

Proceedings called to order at 3:00 p.m. by Chair, Paul Rockenstein

2. ROLL CALL

Roll call taken by Commission Secretary, Michelle J. Smith

Commissioners Present:

Paul Rockenstein, District 3

Paul Nicholson, District 2

Harvey Paskowitz, District 5

Commissioners Absent:

Bob Purdum, District 4

Barbara Kennedy, District 1

Quorum Present? Yes

Staff Present:

Paul Grossgold, Director, General Services Agency

Ron Van Dyck, Deputy Director, General Services Agency

Theresa Lubin, Program Administrator, Parks Department

Pam Gallo, Operations Supervisor, Parks Department

Michelle J. Smith, Commission Secretary

Visitors Present:

Rona LeDoux, Lessee, Kenney Grove Park

Brian Gusman, Lessee, Kenney Grove Park

3. APPROVAL OF MINUTES

Commissioner Paskowitz moved, seconded by Commissioner Nicholson to approve the September 11, 2006 Parks Advisory Commission (PAC) meeting minutes. *Motion carried.*

4. **PUBLIC COMMENTS**

Ms. Rona LeDoux addressed the Commission regarding distribution of the bi-monthly PAC Agenda. Ms. LeDoux identified herself as the lessee of Kenney Grove Park and stated that she would like to receive a hard copy of all PAC Agendas either via facsimile, or U.S. Mail. Ms. LeDoux dislikes the idea of having to go online as other members of the public do to view the Agenda. After a brief discussion with Parks staff, Chair Rockenstein instructed staff to add Ms. LeDoux to the PAC Distribution List as an e-mail recipient of the Agenda document.

5. **OLD BUSINESS**

A. PARK BOND - PROPOSITION 84

Mr. Van Dyck announced that voters passed Prop 84, which means the Parks Department will receive some monies for Park Projects. Staff is in the process of identifying which projects to undertake.

6. **NEW BUSINESS**

A. APPROVAL OF 2007 PARKS RENT & FEE SCHEDULE

Mr. Van Dyck stated that the 2007 Parks Rent & Fee schedule has been revised, and is ready for Board of Supervisors approval. Mr. Van Dyck asks if the PAC has any revisions to the document.

Having no changes to the draft Rent & Fee Schedule, Chair Nicholson moved, and Commissioner Paskowitz seconded the motion. *Motion carried.*

Commissioner Paskowitz requested that staff e-mail a copy of the Board letter to the PAC just prior to the Board meeting.

7. **INFORMATIONAL ITEMS**

A. FAR WEST LEASE AGREEMENT – STECKEL PARK

Mr. Van Dyck defers remarks until meeting is adjourned to preserve matters of confidentiality.

B. FARIA BEACH CONCESSION AGREEMENT

Mr. Van Dyck stated that a candidate was selected during the Request for Proposal (RFP) process and was offered a five (5) year concession agreement at Faria Beach Park. The new concessionaire should be in place by late December.

C. OAK PARK INSPECTION

Mr. Van Dyck stated that comprehensive inspections of County owned, lessee managed parks have not been performed for some time. Parks Department has begun the process with Oak Park, and this may cause some inquiry from the Oak Park Lessee and/or lessees at other managed parks.

D. PROJECT UPDATES

Mr. Van Dyck states that Ojai Valley Trail asphalt repair is in progress and should conclude in mid December and Dennison Park will also receive new asphalt.

8. **COMMISSIONER COMMENTS**

Commissioner Nicholson asked about the status of Camarillo Regional Park. Mr. Grossgold stated that the County has been communicating with CSUCI regarding the transfer of Camarillo Regional park. The matter for discussion is the future development of the property. Two different organizations must agree before transfer proceedings can move forward, and that will take several months.

Commissioner Nicholson inquired about operation of small model airplanes at Santa Rosa Park, which was discussed at the September 11, 2006 PAC meeting. Mr. Van Dyck stated that the interested party was successful in obtaining the Special Use Permit that is required to engage in the activity at Santa Rosa Park, and they may continue to use the park for the next several months.

9. **STAFF COMMENTS**

Mr. Van Dyck would like to save discussion Far West

10. **ADJOURNMENT**

There being no further business before the Commission, Chair Rockenstein adjourned the meeting at 4:07 p.m.

The next regularly scheduled meeting of the Parks Advisory Commission will be held on January 8, 2007.

Note: Minutes were created from handwritten notes (taken by the Commission Secretary) rather than from cassette recording, due to a malfunctioning tape recorder.

*Respectfully Submitted By
Michelle J. Smith
Commission Secretary*